



Navy Career Circular

(A Career Counseling Publication)

Chief of Naval Operations

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Oct 13, 2007 was the Navy's 232nd Birthday. It also reflects the 20th Anniversary of the Navy Memorial in Washington, DC. The first "Navy Day in DC" was held to commemorate the event. A wreath was laid in front of the "Lone Sailor".



What's New?

Department of the Navy (DON) Personally Identifiable Information (PII)

ALNAV 070/07 Commanding Officers/Officers-In-Charge will ensure that all assigned personnel (civilian, military, and contractors) that have access to personally identifiable information complete 2007 Privacy 101 and 103 training at <http://privacy.navy.mil> or <https://hqdot.hqmc.usmc.mil/pii.asp>. For designated personnel, this training must be completed no later than 1 Jan, 2008 and annually thereafter. Supervisors must also complete 2007 Privacy 102 training. Individual auditable records of completion will be maintained by the Command Training Officer or the Contracting Officer Representative in the case of contractor personnel.

Navy funding opportunities for enlisted credentialing exams (Navy COOL)

NAVADMIN 293/07 states that effective immediately, Navy will fund examination fees for occupational credentials which are closely aligned with a Sailor's rating. More on this in the *Education News* section on Page 4.

Continuing Resolution Impact on Selective Reenlistment Bonus (SRB) Payments

NAVADMIN 292/07 describes the impact the current Federal Budget Continuing Resolution (CR) has on certain SRB payments. NAVADMIN describes how FY-08 SRB requests will be prioritized.

Traffic Risk Planning System (TRIPS)

NAVADMIN 290/07 covers the TRIPS on-line, survey-style risk-assessment tool that helps Sailors recognize and manage the risks they face while driving long distances. For more info, refer to the NAVADMIN or go to the TRIPS function through NKO. Remember, those that fail to plan, plan to fail.

National Call to Service (NCS) Update

NAVADMIN 289/07 establishes new transition procedures for Sailors in the National Call to Service (NCS) Program. These changes will be incorporated in MILPERSMAN 1133-080. For those NCS Sailors whose EAOS is on or before 31 Jan 2008, refer to NAVADMIN 189/06.

FY-08 Schedule for Senior Enlisted Leadership Course / CIN S-500-0017

NAVADMIN 283/07 announces the FY-08 schedule for course above. Naval Justice School is offering the course, a seminar in military justice and civil law, to senior enlisted leaders of all branches of service (E-8/E-9). E-7 may attend on a space available basis. Prior attendees have given the course outstanding marks for increasing awareness of current legal issues and promoting efficiency in handling legal matters. This course is not a substitute for the Legal Officer Course (S-SF-0014) or the Legal Clerk Course (S-512-0009). Travel and per diem costs are the responsibility of individual commands.

FY-08 General Military Training (GMT)

NAVADMIN 268/07 publishes FY-08 General Military Training (GMT) Requirements.

Suspension of Defense Language Proficiency Test (DLPT) 5 as Test of Record for modern Arabic (MSA)

NAVADMIN 259/07 announces the suspension of DLPT 5 as Test of Record for modern standard Arabic (MSA). This NAVADMIN temporarily modifies Navy policy relative to testing in MSA. It also reinstates the DLPT IV as the official Test of Record for MSA, pending DLPT5 reinstatement. More info in the NAVADMIN.

Selective Reenlistment Bonus (SRB)

NAVADMIN 251/07 announces revised SRB levels for Active Component and FTS Sailors. It superseded NAVADMIN 125/07. SRB awards now capped at \$90,000 for select ratings.

Operations Specialist (OS) and Quartermaster (QM) path ahead

NAVADMIN 250/07 announces the path ahead resulting from a comprehensive study into the benefits and risks associated with consolidating the OS and QM ratings. The two “A” Schools will be combined, not the ratings, and this NAVADMIN goes into the factors behind that decision.

Career Reenlistment Objectives (CREO)

NAVADMIN 244/07 announces latest CREO changes. The CREO NAVADMIN is released twice a year to provide advancement and conversion opportunities. This NAVADMIN reflects Active Component, FTS and SELRES CREO listings.

FY-08 Advanced Education Voucher (AEV) Program

NAVADMIN 237/07 announces requirements and solicits applications for the FY-08 AEV Program. Proven superior performers with potential for upward mobility are eligible as follows: E7 with time in service (TIS) of 18 years or less, E8 with TIS of 20 years or less, and E9 with TIS of 24 years or less. Computations are based on 1 Oct 2008. Program pays 100 percent for tuition, books and related fees limited to:

1. \$6,700 per year for a maximum of 36 months, up to a maximum of \$20,000 for a Baccalaureate Degree.
- or
2. \$20,000 per year for a maximum of 24 months, up to a maximum of \$40,000 for a Master’s Degree.

Call for Command Master Chief and Command Senior Chief (CSC) Selection Board Applications

NAVADMIN 208/07 announces call for CMC and CSC selection board applications. Hard charging and highly motivated Master Chief and Senior Chief Petty Officers are encouraged to apply for the program. The deadline to apply for the FY-08 CMC/CSC selection boards is **30 Nov 2007**. **ALL** Master Chief and Senior Chief Petty Officers are eligible to apply for this program.

To Access NAVADMINS go to

<http://www.npc.navy.mil/ReferenceLibrary/Messages/>

Useful Info

This month’s “Useful Info” is brought to you by HM1(SW/FMF) Lance Chennault of Chief of Naval Personnel Staff, OPNAV N1 Command Career Counselor, and Enlisted Aide to FLTCM(AW/SS/SW/PJ) McCalip of Manpower, Personnel, Training & Education.

Many of you have seen some changes that have been brought about by the CNO’s guidance for fiscal year 2007. One of those changes has been to the medical readiness of our Sailors. Per NAVADMIN 233/07, Individual Medical Readiness, the 5 year physical has been replaced by the Annual Medical Readiness Program and gives guidance to a multitude of Medical Programs which include (but isn’t limited to); HIV (SECNAVINST 5300.30D), Tuberculosis control program (BUMEDINST 6224.8), Navy guidelines concerning pregnancy and parenthood (NAVADMIN 157/07) and the medical evaluation boards (NAVMED P-117, Ch 18, change 120), and the Individual Medical Readiness Program (DODI 6025.19). This NAVADMIN also gives specific guidance to IA deployments (GWOT Supported Augmentation) and provides a specific ECRC checklist which is available at: <https://www.ecrc.navy.mil> <<https://www.ecrc.navy.mil/>>.

Some of the metrics that shall be followed are outlined within this message which includes guidance for the following metrics:

- 1) Periodic Health Assessment (PHA)

- 2) Dental Exams
- 3) Readiness Labs (HIV, G6PD, Blood Type and Rh factor, TB shots and DNA samples)
- 4) Immunizations
- 5) Medial equipment (to include; glasses, medical warning tags (dog tags) for any allergies and G6PD deficiencies and baseline audiogram (DD2215) in health record.

Those of you who aren't sure of your status should go and check in with medical to see when you are due for your new Annual PHA, which would usually be completed upon your Birth Month of each year and this could change depending on your command and each command is different. Make sure you check in with your medical personnel to keep updated on your Individual Medical Readiness.

Career Counseling Calendar

Below are reminders of events coming up and some good tips for helping out your Sailors

DATE	EVENT	REMARKS
15 Nov 2007	E-6 Evaluations Due	Get those brag sheets in!
30 Nov 2007	CMC/CSC Packages Due	Package must be postmarked by this date
17 Jan 2008	E-7 Exam	Study, study, study!!
1 Feb 2008	E-8/E-9 Packages Due	Package must be postmarked by this date

If you have helpful Career Counseling best practices or tips, please send them in

Education News

I have mentioned that I am always looking for noteworthy information to put out. The only requirement I have is that the information be factual. Certifications are fast becoming an eye opener. I have asked NCC(AW/SW) Jason Lewis of COMVAQWINGPAC for information as he has fast become a resident expert on this much misunderstood program. He can be reached at jason.r.lewis@navy.mil or (360) 257-5011 or DSN 820-5011.

Navy COOL to Fund Professional Certifications

By NCC(AW/SW) Jason Lewis

Standing out is what it takes to get ahead in the Navy and in life. There are as many ways to stand as there are people. Whether setting yourself apart comes through superior performance (20% receive EP evals), education (less than 5% of enlisted hold a degree), etc., it has to happen somehow. Another great way to stand out in the Navy (and after you transition out) is through professional certification.



The Navy has put a lot of time and money into developing the Navy Credentialing Opportunities Online (COOL) website. The site allows service members to search for rating related civilian certification that can help them enhance their skills and provide them with documented proof of professional accomplishment in their field. As of 1 October, the Navy is providing funding for specifically identified certifications on a first come, first served basis. To be eligible for the program Sailors must be in compliance with guidelines below, *Navy-funded Credential Voucher Eligibility & Qualifiers*. Once Sailors have identified the certification they want to apply for they must submit an application via their chain of command IAW OPNAV instruction 1540.56. Once approved, applicants will receive a voucher to pay for the certification. For an application form and copies of the references, go to: <https://www.cool.navy.mil/whatsnew.htm>

Even if the certification a Sailor desires is not funded by COOL, in most cases the certification is fully reimbursable through the VA utilizing the GI Bill. To search for VA approved certifications go to: <http://inquiry.vba.va.gov/weamspub/buildSearchLCCriteria.do>

As a Career Counselor, this is an excellent opportunity to create a “**Command Professional Certification Coordinator**” collateral duty. There are professional certifications available to every Sailor in the Navy. Whether you help your Sailors earn a Microsoft, CompTIA, FCC, A&P, PHR/SPHR, Project Management, CPA, Six Sigma or one of thousands of other certifications available, you’ll have a program that is worthwhile and assists your people in getting ahead.



NC1(AW/SW) Lebron of VAQ-133 has perfected his Professional Certification program by helping his Sailors earn over 250 professional certifications last fiscal year in fiber optics, data cabling and FCC licensing. *Sailors are hungry to succeed and will take advantage of these certifications if they know about them!*

For more information, check out the Navy COOL website at: <https://www.cool.navy.mil/index.htm>

Stand Out and Get Ahead Today!

[Navy-funded Credential Voucher Eligibility & Qualifiers](#)

Eligibility:

- a) The member must have demonstrated competency and experience in the rating, job, or occupation for which the credentials being sought is tied. As the Navy develops a standardized competency model, the member will have to complete a minimum of 80 percent of the documented competency, knowledge, skills, and abilities associated with an approved positional Job Task Analysis (JTA) tied to the credential being sought (**Note:** The command’s local approving official (Commanding Officer, Dept Head, Division Officer) will locally validate that the member has documented competency and experience in the position for which the credential is tied (i.e. Evaluation, PQS, counseling sheet, etc...))
- b) The credential being sought *has been mapped* to the rating, job or occupation and is specifically identified as Navy-funded on the Navy COOL website with the “Navy\$” icon for that rating, job or occupation.
- c) If directed, the member must successfully pass a local pre-examination of the credential being sought. Member must pass with a minimum of 80 percent

d) Member must have a minimum of 1 year remaining in service

Qualifiers:




- a) The member must be in the rating, job, or occupation for which the credential is listed as approved for Navy-funded voucher
- b) The member must not have received funding from any other source that would constitute a duplication of payment (such as GI Bill or DANTES). This does not include personal loans or out-of-pocket payments
- c) If in receipt of a Navy-funded voucher, the member must not apply for funding from any other source that would constitute a duplication of payment (VA GI Bill or DANTES)
- d) Payment of fees under this authority is not an entitlement
- e) Continued payment of fees associated with licenses and credentials is discretionary and not guaranteed
- f) If a member fails the credentialing examination, subsequent expenses associated with the examination retake will be the responsibility of the member or, if available, other funding sources (i.e. VA GI Bill).
- g) Authorization to participate in Navy-funded credentialing will be obtained in advance, prior to debt being incurred by the Navy member or Government
- h) This authority does not apply to payment for academic degrees or fees for membership in professional societies or associations
- i) Navy-funded vouchers are non-transferable and expire within 60 days of issue
- j) The member must report exam pass/fail and score to Credentials Program Office within 30 calendar days of taking the exam
- k) Reimbursement will not be authorized if a voucher is available. Check with the Credentials Program Office prior to incurring any debt (Navy COOL).

Up for orders?

✚ To view the current job requisitions log onto Career Management System at: <https://www.cmsid.navy.mil/jass/> or log into NKO and access it from there.

✚ You may submit up to 5 choices of orders per req cycle.

✚ Reqs have to be submitted through your CCC.

CMS SCHEDULE	
	Reqs Open (1630 CST)
	Reqs Closed (0500 CST)
	Results Posted (1630 CST)

Reserve News

When I started this newsletter, I was asked by the Reserve Component Sailors for more reserve info. I was also asked by the Navy Recruiters to help put the word out to those thinking about separating. We tend to take our reserve forces for granted and I have already implemented changes to this newsletter to correct this.

Tricare change for Reservist (SELRES)

Starting Oct 1, Navy Reserve Component Sailors (SELRES) will be able to enroll in an improved Tricare service. The changes allow enrollment for self-only coverage at \$81 a month or \$251 a month for self and family coverage. The only requirement is to be a drilling reservist (drilling as necessary).

For those already in the SELRES, participation is not automatic.

With the rising cost of health insurance, this is yet another benefit of serving. For more information, go to the Tricare website at www.tricare.mil.

By the Way...

The Master Chief and Senior Chief Selection Boards are right around the corner. NAVADMIN 165/07 provides guidance for FY-09 E-8 and E-9 Selection Boards.

If you haven't already ordered your CD, get on it! Remember, only information on your CD and in your package gets reviewed. So if you have info displayed on your ESR (Electronic Service Record) and it's not on your CD, then send it to the Board (and send an update for your CD). Completion of schools, quals, education, etc, get it on a Page 4 and send it to the Board. Your CD will not reflect current Page 4 unless you just reenlisted.

Packages must be postmarked by 1 Feb, 2008. Mail packages to the following:

E-9 Board

NAVY PERSONNEL COMMAND CUSTOMER SERVICE CENTER PRESIDENT
FY09 ACTIVE ENLISTED SELECTION BOARD # 210 5640 TICONDEROGA LOOP BLDG
768 RM E302 MILLINGTON, TN 38055

E-8 Board

NAVY PERSONNEL COMMAND CUSTOMER SERVICE CENTER PRESIDENT
FY09 ACTIVE ENLISTED SELECTION BOARD # 235 5640 TICONDEROGA LOOP BLDG
768 ROOM E302 MILLINGTON, TN 38055

Check the status of your package, go to:

https://ahdsedstws16.ahf.nmci.navy.mil/OA_HTML/npc.html

For specific Board questions (like what they are looking for), refer to previous Board Precept messages:

FY08 Active E-9 http://www.npc.navy.mil/NR/rdonlyres/34D136AE-AB58-4A1C-90CE-263FCA358955/0/E9_Precept.pdf

FY08 Active E-8 <http://www.npc.navy.mil/NR/rdonlyres/40E72C28-3F0D-43BB-8657-14C58527E765/0/FY08SCPOPRECEPT.pdf>

FY08 Reserve E-8/E-9 http://www.npc.navy.mil/NR/rdonlyres/005C7DA3-C154-4466-A107-BC502BB774B1/0/FY08E8_E9RESERVE_FTSPRECEPT.pdf

Good luck!

Final Note

I am always open to suggestions and inputs. If you have something that you would like to include in a future edition, email it to me at charles.tibbetts@navy.mil. I never take credit for someone else's work. If the info is worthwhile and **FACTUAL**, then I am open to it. This Circular is based on facts.



President Theodore Roosevelt (Re-enactor) speaks to the crowd gathered at the Navy Memorial of the accomplishments of the Great White Fleet (this year marks the 100th Anniversary of the voyage.